



George Salter Academy

Transition Booklet September 2022





Thank you for choosing our Academy; we are really looking forward to meeting you all in September.

We are sure that you have lots of questions about what this new adventure will be like. If this is the case, the SEND department are here to help.

Within our Inclusion department, we have a team of twelve Learning Support Assistants, and one SEMH Mentor who all work closely with our Pastoral team in order to help you with settling in.

Please direct any questions to either our SENDCo or Assistant SENDCo using the details below:

SENDCo

Mrs C. Bradley: c.bradley@georgesalter.com/

0121 553 4665 ext: 5224

Assistant SENDCo

Miss J. Round: j.round@georgesalter.com

0121 553 4665 ext: 5224



Welcome to George Salter Academy.
I'm Mrs Bradley and I am the SENDCo.
I can't wait to meet you all.

A few things about me:

- I teach English Language and English Literature and so I may end up teaching some of you.
- I have worked at George Salter Academy for 13 years and I love it here!
- I work very closely with Mrs Ferreira who is one of our Assistant Principals.

Where to find me:



-My office is based in our Inclusion Department, STEPs.

- I share an office with Miss Moore (our Inclusion Manager) and Miss Round (our Assistant SENDCo).
 - In STEPs, we have twelve full-time Learning Support Assistants, and two part-time Learning Support Assistants. We also have an SEMH Mentor, Mrs Atherton, who delivers a variety of interventions.
- It really is a wonderful team!

What to do if you are worried about anything:

When you start at GSA, you will meet your Form Tutor; you will build a fantastic relationship with them and may wish to talk to them if anything is worrying you.

However, my office door is always open if you need anything, and you'll be given a tour of the academy when you start so that you know where to find me.

You might also wish to talk to our Designated Safeguarding Lead, Ms Payton.

Q. WHAT DO I NEED TO KNOW?

FAQs:

*What time should I be at school?
How long is the school day?
How many lessons will I have?*

Form Time:	8.40am – 9.00am
Period 1:	9.00am – 9.50am
Period 2:	9.50am – 10.40am
Breaktime:	10.40am – 11.00am
Period 3:	11.00am – 11.50am
Period 4:	11.50am – 12.40am
Lunchtime:	12.40pm – 1.20pm
Period 5:	1.20pm – 2.10pm
Period 6:	2.10pm – 3.00pm
Home Time:	3.00pm

What should my school uniform look like?

- Black trousers / knee length skirts
- White shirt
- Academy tie
- Academy / Black V-Neck jumper
- Academy blazer
- Black shoes
- Black outdoor coat



Black **shoes** must be worn.
Trainers or boots that are ankle height or higher are not allowed.
Shoes must cover your whole foot.
Dolly shoes or shoes that have an 'open' top are not allowed.
Full socks are also required, not trainer socks.



You will also need a good sized school bag to carry all of your books and equipment each day!

What colour should my tie be?

Crescent = Yellow Stripes

Royal = Purple Stripes

Trinity = Blue Stripes

Loxdale = Red Stripes



Can I wear jewellery?

One earring can be worn in each ear but it must be a stud.



Items not permitted at the Academy

Caps

Hoodies

Multi-coloured coats

Trainers (except in PE)

Facial piercings

What should I wear for PE?



You will need your P.E kit for every P.E and Dance lesson.

The complete PE kit consists of:

Academy PE Shirt

Academy PE Shorts

Academy PE Socks

Academy Sports Jumper

Academy jogging bottoms / leggings

Training shoes – must be suitable for indoors and outdoors / Astro turf.

Canvas 'pumps' / fashion trainers are not appropriate.

How will I remember what homework I need to do?

At the start of the year, you will be given a planner. This must be brought to school every day and placed on the desk with your equipment.

This will be used to record your timetable, homework, attendance and any other useful day to day information.

The planner is a useful document for communicating between home and the Academy and should be signed each week by someone at home, as well as your form tutor.

If you misplace or lose your planner, the cost of a replacement is approximately £3



How do I pay for my lunch?

We operate a **cashless system** when you get your lunch.

As part of your induction process, you will have your finger scanned to create an account for you to put money into.

You will be shown how to put your money into one of the machines, and then at lunchtime, you will pay for your lunch by using your finger print.

Your parents can also put money into your account online.

During the Pandemic, lunch has been delivered to students in classrooms- we are not sure what will happen in September, but your Form Tutor will tell you when you start, so you don't need to worry about this.

Can I use a mobile phone?

Mobile phones are not allowed in school. If you are bringing one to use on the way to/ from school, it must be switched off and put into your bag when you enter the building.

Please contact a member of the SEND team if you have any other questions or concerns- we look forward to meeting you!

