

Monday 13<sup>th</sup> December

**Re: December end of term / January start of term**

Dear Parent / Carer

I am writing to you to confirm arrangements for the end of term closure and the re-opening in January. Term will end on Friday 17<sup>th</sup> December with students in years 7-11 departing the Academy after lunchtime at 1.30pm. Post 16 students will depart the Academy at 12.50pm.

As you are no doubt aware, the Academy is required to provide lateral flow tests to its students prior to their return to school in January. To accommodate this, students will have a staggered return and will attend school for testing before going straight back home after their test as shown on the plan below. They will then return to school as normal for lessons on the following day.

**Wednesday 5<sup>th</sup> January**

Year	Tutor Groups	Arrive Time	Depart Time	Entrance / Exit	Reason
11	Crescent and Trinity	9.15am	10.30am	Main Reception	Lateral Flow Test
11	Royal and Loxdale	10.30am	12.00pm	Main Reception	Lateral Flow Test
12	ALL	1.00pm	2.00pm	Main Reception	Lateral Flow Test
13	ALL	2.00pm	3.00pm	Main Reception	Lateral Flow Test

**Thursday 6<sup>th</sup> January**

Year	Tutor Groups	Arrive Time	Depart Time	Entrance / Exit	Reason
9	Crescent and Trinity	9.00am	10.30am	Main Reception	Lateral Flow Test
9	Royal and Loxdale	10.30am	12.00pm	Main Reception	Lateral Flow Test
10	Crescent and Trinity	1.00pm	2.00pm	Main Reception	Lateral Flow Test
10	Royal and Loxdale	2.00pm	3.00pm	Main Reception	Lateral Flow Test

**Years 11, 12 and 13 attend school as normal.**

**Friday 7<sup>th</sup> January**

Year	Tutor Groups	Arrive Time	Depart Time	Entrance / Exit	Reason
7	Crescent and Trinity	9.00am	10.30am	Main Reception	Lateral Flow Test
7	Royal and Loxdale	10.30am	12.00pm	Main Reception	Lateral Flow Test
8	Crescent and Trinity	1.00pm	2.00pm	Main Reception	Lateral Flow Test
8	Royal and Loxdale	2.00pm	3.00pm	Main Reception	Lateral Flow Test

**Years 9, 10, 11, 12 and 13 attend school as normal.**

**From Monday 10<sup>th</sup> January, all students in all years are required to be in school for a normal academy day starting at 8.40am and finishing at 3.00pm.**



If you consent to your son / daughter participating in the testing programme, please complete and return the attached consent form to your child's form tutor by Friday 17th December. A copy of this consent form is also available on the Academy website should this be required.

I would like to take this opportunity to thank you for your support over this term and wish you and your family a restful Christmas break and a happy new year.

Yours sincerely

*M Cadwallader*

Mr M Cadwallader  
**Assistant Principal**