

**Information for Students**  
**Summer 2021 Results, Appeals and Certificates**

**Teacher Assessed Grades**

George Salter Academy have determined grades in accordance with the JCQ guidance and submitted these grades to the relevant awarding organisations.

**Results**

You will be provided with results slips and certificates; grades will be reported in the same way as in previous years.

Results will be issued on results days in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications
12/08/2021	GCSE and other Level 1/2 qualifications

**Arrangements for results days:**

You will be provided with an appointment time to collect results from the Academy. The arrival will be at main reception. After you have received results there will be advice and guidance available from experienced members of staff.

**Concerns about your results**

When you receive your results, if you would like to query a result, your first step should be to speak to Mr Reeve, Mrs Bellingham or Mr Hickman for advice.

Further details of the arrangements for appeals are provided below.

**Certificates**

Certificates, when received from the awarding organisations, will be issued to you at a date in the future – you will be notified of these arrangements, subsequently.

## The arrangements for appeals

There is a link to the JCQ Appeals Guidance Summer 2021 (A guide to appeals processes – Summer 2021) on our website.

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

Should you wish to appeal a result, we will support you through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at George Salter Academy for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

### Stage 1 – Centre review

- If you believe you have been issued with an incorrect grade, you can submit a request to the examinations officer, Mr Hickman to check if an administrative or procedural error has occurred. This can be done in person on results day or subsequently by emailing [appeals@georgesalter.com](mailto:appeals@georgesalter.com)
- The examinations officer will email you a copy of the interactive *JCQ Student Request Form for Centre Reviews and Appeals*. You will need to save this in your name and candidate number.
- When you open the attachment, read the important instructions and fully complete *section A. Student request* of the *Stage one – centre review* form including electronic signature and date. The form should be saved and returned as an email attachment to [appeals@georgesalter.com](mailto:appeals@georgesalter.com)
- The outcome of the centre review may result in your grade remaining the same, being lowered or raised
- On completion of the review the examinations officer will complete *section B. Centre review outcome* of the form and share the outcome with you. This will be carried out in sufficient time, prior to the relevant appeal to the awarding organisations deadline.
- If an administrative or procedural error is found, the examinations officer will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.
- You will be notified, as soon as practicable, when the amendment has been made via email.

### Stage 2 – Appeal to the awarding organisation

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to you.
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if you want to improve your grade you may want to consider entering for the autumn exam series.
- If you believe there is still an error following the centre review, or if the awarding organisation has made an administrative error, or you consider that the grade awarded was an unreasonable exercise of academic judgement, you can submit a request to the examinations officer, to proceed with an appeal to the awarding organisation on your behalf.
- To proceed, you must complete the *Stage two – appeal to awarding organisation* section of the form, including electronic signature and date. The form should be saved and returned as an email attachment to [appeals@georgesalter.com](mailto:appeals@georgesalter.com)
- The examinations officer will then submit the appeal on your behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be final.

- The outcome of the appeal may result in the grade remaining the same, being lowered or raised
- There is no further opportunity to appeal the outcome to the awarding organisation.
- The awarding organisation's appeal outcome letter will be provided by email to you by the examinations officer, without delay or as soon as reasonably practical after the outcome letter from the awarding organisation is received in the Academy.
- Should you still remain concerned that your grade was incorrect, you may be able to apply for a procedural review
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)
- If you wish to improve your grade by sitting the exam in the autumn series you must email [appeals@georgesalter.com](mailto:appeals@georgesalter.com) by Friday 27<sup>th</sup> August 2021, at the latest.

Note - Once a finding has been made you cannot withdraw your request for a centre review or appeal. If your grade has been lowered, **you will not** be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education's blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

### **Deadlines to submit a request**

#### **Priority appeal**

16 August 2021 – deadline for a student to request a Stage 1 - centre review

23 August 2021 – deadline for a student to request a Stage 2 – appeal to awarding organisation

#### **Non-priority appeal**

3 September 2021 - deadline for a student to request a Stage 1 - centre review

17 September 2021– deadline for a student to request a Stage 2 – appeal to awarding organisation

<sup>1</sup> A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student's place is dependent on the outcome of the appeal. Priority appeals that are not submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.

We look forward to welcoming our students on Tuesday 10<sup>th</sup> and Thursday 12<sup>th</sup> August 2021